

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 811 8442 4474 Meeting Password: 261878
REGULAR MEETING MINUTES FOR THURSDAY, JULY 9, 2026, 4:00PM
Kelling/Schoenberg 3/0/0 - Directors Garcia and Gipson Absent
Minutes Approved on August 13, 2026

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Gipson, Kelling, Neyman, and Schoenberg.
Director Garcia was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- One Member of the Public.

2. Discussion/Vote/Adjust Agenda if Necessary.

Motion: Move that we have the Closed Session #11 be moved to 5:00pm or whenever the attorney gets here.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

3. Public Comments - None.

4. Report of Officers:

President: No report.

Vice-President: No report.

Secretary: Director Kelling reported she signed some meeting minutes and a resolution.

Treasurer: Director Schoenberg reported she adjusted online access for the bank account.

JPIA Representative: No report.

5. Board Member Initiatives - None.

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6. Manager's Report.

General Manager (GM) Jonnie Allison reported that as part of the consolidation project the engineer is making bore holes both in Frazier Park and Lake of the Woods. He also reported he purchased a weather station to replace the previous one that stopped working.

a. Discussion/Vote on Will Serve Application.

There was no discussion on this item.

b. Administrative Assistant's Report.

Tiffany Matte informed the Board that the special assessments have been submitted. She is continuing to work on the lengthy public records request, as well as hazard mitigation work with the County.

7. Standing Committee Reports.

Accounts Payable Committee.

Director Schoenberg and Director Kelling met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item. They will need a special meeting next week to finish up the AP work.

State Update Meeting Committee.

This committee will meet with the State next Thursday.

Quarterly Financial Committee.

This meeting will be moved to the first Tuesday in August.

8. Ad Hoc Committee Reports.

Planning Project Committee.

This committee has not met.

Easements and Deeds Committee.

This committee has not met.

Bond Book Committee.

This committee has not met.

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Five Year Budget Committee.

This committee will meet next Monday.

Parcel B Project Committee.

This committee has not met.

9. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that 33 checks are waiting for checks to arrive in the mail, and will be cut out of the Revenue/Operating Account for a total of \$52,965.93. The AP detail was reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

The credit card reconciliation was postponed until the next meeting.

Motion: Move that we pay our bills.

Kelling/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Motion: Move that we get approval for the AP to come in and sign checks on the 14th (which is next Tuesday), with whatever needs a third signature taken around on that Tuesday.

Kelling/Neyman 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Director Schoenberg reported she made the following transfers:

- \$510.00 from the USDA Replacement Account into the Revenue/Operating Account for an invoice from Tom Dodson & Associates for Parcel B.
- \$13,485.63 from the Revenue/Operating Account into the USDA Payment Fund for the twice a year loan and/or interest payment.
- \$2,500.00 from the Revenue/Operating Account into the Capital Improvement Reserve for reserve savings.

10. Discussion/Vote on Resolution FP-20260709-01 In the Matter of: FPPUD Financial Accounts Held at California Bank & Trust.

A check the District mailed to pay an invoice did not make it to the intended recipient. Because of this, the bank required the District to close the old Revenue/Operating Account and open a new one. The bank put a block on the old account but has a list of previously written checks that should be honored.

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This resolution is to establish a new account and to add new online account access. The Board reviewed the resolution and noted a correction to a date.

Motion: Move that we approve Frazier Park Public Utility District Resolution #FP-20260709-01 In the Matter of: FPPUD Financial Accounts Held at California Bank & Trust, Board Positions, Account Signers, and Account Designations, with the one change of the date.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

The AP Committee needed to transfer funds into the newly opened account to cover the checks that will be cut next week. Checks deposited remotely, as well as the credit card payments will be changed to deposit into the new account. Payroll will be changed to withdraw from the new account as well.

Motion: Move that we authorize Director Schoenberg and Director Kelling to make the appropriate transfers for the bank concerning ADP and all the things that she mentioned.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

State Funded Grant Projects - Discussion began at 4:36pm.

12. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote/Review on the Project Timeline and Budget.

The project is on schedule. Dee Jaspar would like to present the plans and specs to the Board at the next meeting.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

The Certificate of Compliance is still waiting for County approval.

c. Discussion/Vote on the Memorandum of Understanding.

The Memorandum of Understanding is being drafted by the FPPUD attorney.

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d. Discussion/Vote on Lake of the Woods Projects and Consolidation.

Lake of the Woods had no report.

e. Discussion/Vote on Claims and Payouts.

Claim #58 will be processed without the Tom Dodson Invoice but can be resubmitted with backup documentation.

13. Discussion/Vote/Update on FP/LOW Consolidation Construction Project.

a. Discussion/Vote on Engineering and Design.

The plans and specifications are in progress and should be ready to present at the next meeting.

b. Discussion/Vote on the Project Application.

Carlos Bravo is putting together documents. He should have the General Application ready to sign by the next meeting.

c. Discussion/Vote on a Contract Between the FPPUD and Dee Jaspar & Associates.

Dee Jaspar will prepare this contract for Board approval.

14. Discussion/Vote on Well #8 and Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

Everything has been submitted and approved by the State.

b. Discussion/Vote on the Project Application.

The environmental work should be complete but Dee Jaspar will follow up with Tom Dodson. The Funding Agreement should be ready by August or September.

c. Discussion/Vote on Well #8 Property Acquisition.

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The District is working with the property owners to put together a settlement agreement while continuing with the courts.

15. Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Environmental, Engineering, Funding Agreement, and Going Out to Bid.

The request for bids has been prepared. One advertisement will go out to the Bakersfield Californian and one to The Mountain Enterprise. The Funding Agreement was signed and delivered to the County.

Dee Jaspar has provided a contract for this project for the Board. It will be sent to the attorney for review and returned for approval at the next meeting.

Motion: Move that we take a break until the attorney arrives.

Kelling/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Break: 5:17pm - 5:18pm.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Garcia announced the closed session at 5:18pm.

11. CLOSED SESSION pursuant to Gov't Code §54957.

Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).

Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.

Kern County Superior Court, Case No. BCV-24-100199

Returned from closed session at 5:59pm.

Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):

Director Garcia announced that in the closed session there was no action taken.

State Funded Grant Projects - Discussion concluded at 6:00pm.

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12. **Discussion/Vote/Update on FP/LOW Consolidation Planning Project.** (Moved per adjustment of the agenda.)
13. **Discussion/Vote/Update on FP/LOW Consolidation Construction Project.** (Moved per adjustment of the agenda.)
14. **Discussion/Vote on Well #8 and Pipeline Replacement Project.** (Moved per adjustment of the agenda.)
15. **Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Environmental, Engineering, Funding Agreement, and Going Out to Bid.** (Moved per adjustment of the agenda.)
16. **Discussion/Vote on the Rate Study: Resolution FP-20260709-02 In the Matter of: Authorizing the County to Act as its Agent in the Collection of Said Taxes.**

The Board reviewed and did not have any amendments.

Motion: Move that we approve Resolution FP-20260709-02 In the Matter of: Water Availability or Standby Charges Assessment, Delinquent Account Assessment Resolution Authorizing the County to Act as FPPUD's Agent in the Collection of Assessment Taxes for the 2026-2027 Tax Year.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

17. **Review and Approve Meeting Minutes for 06/09/2026 AP Standing Committee, 06/11/2026 Regular Meeting, 06/23/2026 AP Standing Committee, and 06/25/2026 Regular State Planning and Project Meeting.**

Move that we approve Meeting Minutes for 06/09/2026 AP Standing Committee, 06/11/2026 Regular Meeting, 06/23/2026 AP Standing Committee, and 06/25/2026 Regular State Planning and Project Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Gipson/Neyman 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

18. **Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.**

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There was no discussion on this item.

19. Discussion/Vote on Future Agenda Items.

Regular State Planning and Project July 23, 2026.

Regular Meeting August 13, 2026.

20. Adjournment.

Motion: Move that we adjourn.

Neyman/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Adjourned: 6:02pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

Seal