

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 844 0880 5034 Meeting Password: 495081
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Additional Teleconference Location: 5151 Knudsen, Bakersfield, CA 93308
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki, and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- One member of the public.

2. Discuss/Vote/Adjust Agenda if Necessary.

Motion: Move that we table #17 and #18.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

3. Public Comments.

The public was given the opportunity to address the Board. Comments are limited to five minutes.

4. Manager's Report.

General Manager (GM) Jonnie Allison reported that the new field worker and new front desk employees are both doing very well.

The outside of the District office was painted and GM Allison was very happy with the results. He will be asking Garcia's Painting for a quote to paint the inside of the office, and will bring that to the Board for the next meeting.

The motor at Pine 1 tank burned out. It will cost about \$5,000.00 to purchase and install a new motor.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

Gordon Construction provided a quote to fix the roof that blew off of the booster house at Wolfe Tank. His quote was \$1,500.00.

a. Administrative Assistant's Report.

Tiffany Matte had no report.

5. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

Directors Neyman and Schoenberg attended the State Update Meeting. The items discussed will be addressed under their corresponding agenda items.

6. Ad Hoc Committee Reports:

Planning Project Committee.

This committee has not met.

Easements and Deeds Committee.

This committee has not met.

Rate Study Committee.

This committee has not met.

Bond Book Committee.

This committee met before the meeting to confirm there was enough money in the USDA Payment Account to cover the annual principal and interest payment. The account had a balance of \$117,758.36 to cover the bill of \$116,228.75.

Director Kelling made two transfers:

- \$500.54 from the Revenue/Operating into the Distribution System Emergency Reserve for July payments received for property taxes and stand-by fees.
- \$1,039.34 from the Revenue/Operating into the Distribution System Emergency Reserve for June payments received for property taxes and stand-by fees.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

Employee Handbook Committee.

This committee has not met.

Motion: Move that we take a five minute break.

Kelling/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

Meeting Break: 4:24pm - 4:28pm.

7. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that 19 Checks were cut out of the Revenue/Operating Account for a total of \$25,280.96.

The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

Motion: Move that we pay our bills, and that we also approve the check for the painting in the amount of \$4,760.00 to Garcia Painting, that Deborah will cut the check next week and Jonnie will bring it around for three signatures.

Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

8. Discussion/Vote on Resolution FP-20250925-01: Resolution for Change of Officers of the District/Authorized Banking.

Tiffany Matte reviewed the changes to the resolution, which included adding a new bank account, changing the name of one account, updating the credit limit on her credit card (previously increased), and adding her to be able to contact the bank and view online statements for the Revenue/Operating Account.

Motion: Move that we approve Resolution No. FP-20250925-01 In The Matter Of: FPPUD Financial Accounts Held At California Bank & Trust - Board Positions, Account Signers, And Account Designations, with the changes of adding Tiffany to be able to view and print only on the Revenue/Operating Account.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

9. Discussion/Vote on Policy for Customer Assistance Grant Funds.

Tiffany provided the Board with a draft policy and application form for customers who will be requesting bill assistance. The documents were read out loud and there were no additional changes.

Motion: Move that we approve the customer assistance grant policy and form.
Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

Motion: Move that we table #10 and #11 until the next regular meeting.

Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

10. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.

Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

11. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.

Conference with Real Property Negotiators. Gov't Code §54956.8

Property: 256-070-54, 256-070-55, and 256-520-13

Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.

Negotiating Parties: Jeff French, Emilie Wainright

Under Negotiation: Price and Terms of Payment

State Funded Grant Projects - Discussion began at 4:43pm.

12. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote on Timeline and Budget.

There was no update on this item.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

The District is in escrow to purchase the two properties. The total purchase price is \$134,110.00. Dee Jasper will contact the escrow officer to find out how much additionally the District will need to pay for the final closing costs. He also requested the District approve cutting the final checks when he has the total available so the funds will be ready when escrow closes.

Motion: Move that we approve the funds for the close of escrow, prior to our meeting on the 9th, if we have the information for the exact amount, that we are able to cut the checks for escrow and get the three signatures so Jonnie can take them down, and at that time, Terry will be contacted with the amount so she can transfer from the CIP Account.

Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

c. Discussion/Vote on LAFCo Work.

LAFCo held the public hearing. The Commissioners approved both the Sphere of Influence and the Municipal Service Review. There is now a 30 day waiting period if anyone wants to appeal the decision.

d. Discussion/Vote on the Memorandum of Understanding.

Lake of the Woods had a conversation with Ruben Mora to get clarification on the steps of annexation, the MOU, and the order that everything happens. Ruben requested that they present those questions in an email so he can take the time to get that information. The FPPUD requested to be included in that email so all parties can participate and have the same understanding.

e. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were given by Lake of the Woods:

5-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

They are working with DFA - Financial department for requested items. The environmental work is complete.

Well #4:

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

Results from August show that Iron is <100 ug/L still under the 300 ug/L max level, and Manganese is <20 ug/L still under the 50 ug/L max level.

Blending Station:

Samples for August were 3.6 for Nitrates and 1.1 for Fluoride.

Wells

- Wells from last month have dropped 2.5 to up 3 ft
- January 2023 are up 7.5 ft to 26.5 ft. and since
- January 2024 are down from 2 ft to 6.5 ft

Their electricity bill per month is about \$1,500 to \$2,200.

PFAS Well #7 showed above Reporting levels for PFBS, will continue quarterly monitoring.

g. Discussion/Vote on Claim #51 and Other Claims and Payouts.

Claim #51 - \$5,760.21

Director Fees - \$450.00.

Staff Recovery - \$62.37.

Dee Jaspar & Associates Invoices for August 2025

Invoice #25-00815, dated 08/31/2025, in the amount of \$1,140.00

Invoice #25-00816, dated 08/31/2025, in the amount of \$1,710.00

Tom Dodson & Associates Invoice for September 2025

Invoice FP-081-7, dated 09/15/2025, in the amount of \$680.00.

Young Wooldridge Invoice for August 2025

Invoice #126455, dated 08/31/2025, in the amount of \$97.50

LAFCo Invoice for September 2025

Proceeding 1854, dated 09/30/2025, in the amount of \$1,620.34

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

Motion: Move that we approve Claim #51, with the invoices that Carlos stated, in the amount of \$5,760.21.

Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

13. Discussion/Vote/Update on the FPPUD Meter Replacement Project and Emergency Well Supply Project.

a. Discussion/Vote on Claims and Payouts.

The District is waiting for the State to close the project and send reimbursement for the final claim.

14. Discussion/Vote/Update on Well #8 & Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

DJA is working on the specifications for Well #8. The plans are at 90%. Ruben Mora sent a preliminary approval letter for funding under the Expedited Drinking Water Grant for the amount of \$20,727,442.00. The letter stated the District will need to adopt a resolution within 30 days of receiving the letter. An item will be added to the next meeting's agenda.

Until the project is funded, costs for the Well #8 portion of the project will continue to be billed under the Planning Project.

b. Discussion/Vote on the Project Application.

Carlos Bravo is working on what is needed for the combined project application.

State Funded Grant Projects - Discussion concluded at 5:26pm.

15. Discussion/Vote on the Rate Study.

GM Allison and Tiffany had a meeting with Jeffrey Pontius to go over what he needed for the study. He estimates the rates will most likely be ready to have in place by February 1, 2026.

16. Discussion/Vote on Parcel B Water Tank Replacement.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

There was no update on this item. It will be removed from the agenda until more information is available.

17. Discussion/Vote on the Purchasing a Water Buffalo Trailer. (Tabled per adjustment of the agenda.)

18. Discussion/Vote on Purchasing an Office Sign. (Tabled per adjustment of the agenda.)

19. Discussion/Vote on Final Change to .Gov Emails.

This item will be carried over until the next meeting since the Board is not yet prepared.

20. Discussion/Vote on Changing Meeting Dates for the Holidays.

Motion: Move that we approve moving the Board meetings to November 13th and 20th and December 11th and 18th.

Neyman/Kelling 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

Motion: Move that we move the AP Standing Meetings to November 18th and December 16th.

Kelling/Neyman 3/0/1, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Abstain: Garcia.

Absent: Gipson.

21. Discussion/Vote on the Holiday Party.

GM Allison recommended the Board approved a meal from the taco truck like has been done the past few years. Last year the cost of the meal was around \$350.00.

Motion: Move that we approve the holiday party in the amount of \$375.00.

Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

22. Review and Approve Meeting Minutes for 09/18/2025 State Update Meeting.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

Move that we approve the State Update Meeting Minutes for 09/18/2025, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

23. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

There was nothing new on this item.

24. Discussion/Vote on Destruction of Obsolete/Damaged Records.

There was nothing new on this item.

25. Discussion/Vote on Future Agenda Items.

Regular Meeting October 9, 2025.

Regular State Planning & Project Meeting October 23, 2025.

26. Adjournment.

Motion: Move that we adjourn.

Neyman/Garcia 4/0/0, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Absent: Gipson.

Meeting Adjourned: 5:40pm.

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
REGULAR MEETING MINUTES FOR THURSDAY, SEPTEMBER 25, 2025, 4:00PM
Neyman/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on October 9, 2025

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Brahma Neyman, Secretary

Seal