

**FRAZIER PARK PUBLIC UTILITY DISTRICT**  
**Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225**  
**Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968**  
**Meeting ID: 847 1644 7848 Meeting Password: 699922**  
**REGULAR MEETING MINUTES FOR THURSDAY, FEBRUARY 12, 2026, 4:00PM**  
Additional Teleconference Location: 820 Elm Trail, Frazier Park, CA 93225  
Gipson/Kelling 4/0/0 - Director Garcia Absent  
Minutes Approve on March 12, 2026

**1. Call to Order: 4:06pm.**

**a. Pledge to the Flag.**

**Motion: Move that we allow Director Schoenberg to join our meeting remotely due to emergency circumstances.**

**There was no one over the age of 18 present with Director Schoenberg.**

**Kelling/Gipson 3/0/1 - Motion Passed**

**Aye: Gipson, Kelling, and Neyman.**

**Abstain: Schoenberg.**

**b. Roll Call of Directors.**

Present: Neyman and Kelling.

Teleconference: Gipson and Schoenberg

Absent: Garcia. (Director Garcia arrived at 4:45pm)

Director Neyman was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier, Pam Jarecki and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- Young Wooldridge (YW) - Mark Bateman.
- One Member of the Public.

**2. Discussion/Vote/Adjust Agenda if Necessary - No change.**

**3. Public Comments - None.**

**Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.**

**Director Neyman announced the closed session at 4:10pm.**

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- 4. CLOSED SESSION pursuant to Gov't Code §54957.**  
**Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).**  
**Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.**  
**Kern County Superior Court, Case No. BCV-24-100199**

Returned from closed session at 4:26pm.

**Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.**

**Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):**

Director Neyman announced that in the closed session there was no action taken.

**5. Report of Officers:**

**President:** Absent.

**Vice-President:** No report.

**Secretary:** Director Kelling reported that she signed some meeting minutes.

**Treasurer:** Director Schoenberg reported she made transfers that she will discuss under the financial agenda item.

**JPIA Representative:** No report.

**6. Board Member Initiatives - None.**

**7. Manager's Report.**

General Manager (GM) Jonnie Allison reported that there was a break-in at Wolfe Tank. Someone cut the lock on the gate and stole the battery out of the generator. The crew removed the batteries from all of the generators and brought them back to the District yard. A few days later the lock to the site was cut, the thief hoping to steal again. GM Allison called MS Security to get a quote to alarm the generator sites. JPIA conducted a safety inspection. Their only comment was that, should any of the water tanks be replaced, that the District provide a landing for every 20ft of ladder, or just use a staircase.

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**a. Administrative Assistant's Report.**

No report.

**8. Standing Committee Reports.**

**Accounts Payable Committee.**

Directors Kelling and Schoenberg met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

**State Update Meeting Committee.**

This committee will meet with the State next Thursday. Director Kelling will be standing in for Director Neyman.

**Quarterly Financial Committee.**

This committee met and took about an hour to go through the financials.

**9. Ad Hoc Committee Reports.**

**Planning Project Committee.**

This committee has not met.

**Easements and Deeds Committee.**

This committee has not met.

**Rate Study Committee.**

This committee met to go over final questions that Jeffrey Pontius had.

**Bond Book Committee.**

This committee met briefly to answer a question from the auditors regarding the USDA bonds.

**Employee Handbook Committee.**

This committee has not met.

**Five Year Budget Committee.**

This committee will meet in March.

**Parcel B Project Committee.**

This committee has not met.

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**10. Discussion/Vote on Accounts Payable and Financial Information.**

Deborah Angel reported that one check was cut out of the FP/LOW Planning Account in the amount of \$9,876.59.

37 checks were cut out of the Revenue/Operating Account for a total of \$69,579.84. The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

**Motion: Move that we pay our bills.**

**Kelling/Gipson 4/0/0, Motion Passed.**

**Aye: Gipson, Kelling, Neyman, and Schoenberg.**

**Absent: Garcia.**

**State Funded Grant Projects - Discussion began at 4:38pm.**

**11. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

**a. Discussion/Vote/Review on the Project Timeline and Budget.**

There was no update on this item.

**b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.**

The District is waiting for the County to send the approved Certificate of Compliance.

**c. Discussion/Vote on the Memorandum of Understanding.**

Lake of the Woods sent the agreement drafted by their attorney for the FPPUD Board to review.

**d. Discussion/Vote on Lake of the Woods Projects and Consolidation.**

The following updates were given by Lake of the Woods:

**5-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:**

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As of January 23 Jonathan said the Project was recently added to the Fundable List, and environmental and financial reviews have been completed. Yesterday I received an email from Jonathan to update our general app and do another resolution.

**Well #4:**

Results from January show that Iron is <100 ug/L still under the 300 ug/L max level, and Manganese is <20 ug/L still under the 50 ug/L max level. This has been the same level for most of 2025 with a few rises in April and July but none over the Max level

**Blending Station:**

Samples for Nitrates were 2.53, Fluoride was 1.1 for January. We have seen Fluoride stay consistently under 1.2 for all of last year, and the highest Nitrates we got was August of last year at 3.28

**Wells:**

- Wells from last month are down 1.5 ft to up 12.2 ft
- January 2024 are down from 14.5 ft to up 10.5 ft
- January 2025 are down from 31 ft to up 4.8.

MOU – we sent the MOU over to FP yesterday for their review.

**\* Director Garcia arrived at 4:45pm.**

**e. Discussion/Vote on Claims and Payouts.**

A draft of Claim #56 will be available for the Board to review and approve at the next meeting. Carlos Bravo is still waiting on the State to respond to the question regarding the shortage on the checks for Claims #50 and #52.

**Motion: Move that we move #12 and #13 to when Dee becomes present again.**

**Kelling/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**14. Discussion/Vote on the Rate Study.**

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**a. Discussion/Vote on Resolution FP-20260212-01: Resolution Establishing Procedures for a Proposition 218 Majority Protest Hearing and Calling for a Majority Protest Hearing on a Proposed Increase in the District's Base Water Rate and Usage Rate.**

The Board read the resolution out loud and noted any corrections. The new water rates will be scheduled to take effect on July 1, 2026. The Board also reviewed the water rate study and noted corrections on that. This item will carry over to the next regular meeting after the documents have been amended.

**b. Discussion/Vote on the Date for the Public Hearing.**

This will be decided at the next meeting when the resolution is approved.

**c. Discussion/Vote on Hold Harmless Agreement.**

Originally, this disclaimer was part of the rate study, but it needed to be split out into a separate document. This agreement was drafted by the District's attorney, sent to Jeffrey, and accepted by Self-Help Enterprises. The Board is being asked to approve of the document after the fact.

**Motion: Move that we accept this agreement to hold harmless, that our attorney has done, that we have sent to Self-Help Enterprises after the fact.**

**Garcia/Kelling 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Motion: Move that we take a five minute break.**

**Kelling/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Break: 5:45pm - 5:50pm.**

**12. Discussion/Vote on Well #8 and Pipeline Replacement Project.**

**a. Discussion/Vote on Engineering and Design.**

DJA received an email from Jonathan Miras, the DFA Project Manager, requesting a complete engineering report for the combined project, due at the end of next week. That type of report would take a lot longer to complete, and Jonathan was out of the office until the date of the deadline.

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Dee called and clarified with one of the State engineers, that what they are really looking for is a scope of work for each project and a technical memo that explains the work on each project, schedules, and the budgets.

**b. Discussion/Vote on the Project Application.**

There was no update on this item.

**c. Discussion/Vote on Well #8 Property Acquisition.**

The next settlement conference is scheduled for March 6th.

**State Funded Grant Projects - Discussion concluded at 5:56pm.**

**13. Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Environmental, and Engineering.**

The funds available from the County for this project is about \$881,000.00. They anticipate the District will be able to issue the notice to proceed at the beginning of July. Dee emailed James Golden with the County to find out the deadline to submit invoices. A representative with Tom Dodson & Associates will be out next week to work on the environmental requirements.

**14. Discussion/Vote on the Rate Study. (Moved per adjustment of the agenda.)**

**15. Discussion/Vote on the Employee Handbook.**

GM Allison was asked to verify an invoice, so the handbook should be ready soon.

**16. Review and Fill Out Form 700.**

The forms were provided to the Board to fill out and sign. The deadline to submit the document is April 1, 2026.

**17. Review and Approve Meeting Minutes for 01/06/2026 AP Standing Committee, 01/08/2026 Regular Meeting, 01/20/2026 AP Standing Committee, and 01/22/2026 Regular State Planning and Project Meeting.**

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**Move that we approve Meeting Minutes for 01/06/2026 AP Standing Committee, 01/08/2026 Regular Meeting, 01/20/2026 AP Standing Committee, and 01/22/2026 Regular State Planning and Project Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.**

**Kelling/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**18. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.**

Since Director Neyman will be out of town, Director Schoenberg will step in as an alternate on the Rate Study Ad Hoc Committee.

**Motion: Move that we make Director Schoenberg an alternate on the Rate Study Ad Hoc Committee.**

**Garcia/Gipson 4/0/1, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, and Neyman.**

**Abstain: Schoenberg.**

**19. Discussion/Vote on Future Agenda Items.**

Regular State Planning and Project February 26, 2026.

Regular Meeting March 12, 2026.

**20. Adjournment.**

**Motion: Move that we adjourn.**

**Kelling/Garcia 5/0/0, Motion Passed.**

**Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.**

**Meeting Adjourned: 6:15pm.**

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



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**Tiffany Matte, Clerk of the Board**



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**Attest: Terry Kelling, Secretary**

**Seal**