

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 831 9210 2491 Meeting Password: 611776
REGULAR MEETING MINUTES FOR THURSDAY, OCTOBER 23, 2025, 4:00PM
Additional Teleconference Location: 5151 Knudsen, Bakersfield, CA 93308
Kelling/Garcia 4/0/0 - Director Gipson Absent
Minutes Approved on November 13, 2025

1. Call to Order: 4:00pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Kelling, Neyman, and Schoenberg.

Teleconference: Gipson.

Director Schoenberg was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.

2. Discuss/Vote/Adjust Agenda if Necessary - No change.

3. Public Comments - None.

4. Manager's Report.

General Manager (GM) Jonnie Allison reported that the office painting is complete and he is happy with the result.

a. Administrative Assistant's Report.

Tiffany Matte reported she had a call with Jeffrey Pontius but will give more information under the agenda item for the rate study.

5. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Neyman met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

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Directors Neyman and Schoenberg attended the State Update Meeting. The items discussed will be addressed under their corresponding agenda items.

Quarterly Financial Committee.

This committee will meet on November 4th.

6. Ad Hoc Committee Reports:

Planning Project Committee.

Director Schoenberg signed all of the documents needed to close escrow.

Easements and Deeds Committee.

This committee has not met.

Rate Study Committee.

This committee has not met.

Bond Book Committee.

This committee has not met but will be setting a date to complete the payment schedules for the rest of the loan terms

Employee Handbook Committee.

This committee has not met.

7. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that 12 Checks were cut out of the Revenue/Operating Account for a total of \$59,354.98.

The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

Director Kelling reported she set up the transfers for the next year to fund the USDA Payment Account. She also made the following transfers:

- \$252.00 from the Customer Assistance Grant Fund into the Revenue/Operating Account for a customer grant.
- \$300.00 from the Customer Assistance Grant Fund into the Revenue/Operating Account for a customer grant.

GM Allison asked the Board to approve the Bookkeeper cutting a check in the amount of \$5,375.00, to pay Garcia's Painting for the work they did on the office.

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He also reported he purchased a 10 ft. sea train for the yard at auction to store chlorine, which cost \$2,645.00.

Motion: Move that we pay our bills, and that next week Deborah cut the check for the painter, and Jonnie comes around for three signatures that are required.

Neyman/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Motion: Move that we bring up Item #14 right now as Item #7.1.

Neyman/Kelling 4/0/1, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Abstain: Gipson.

7.1. Discussion/Vote on the Rate Study.

Tiffany explained that she met with Jeffrey from Self-Help Enterprises and reviewed some of the numbers for the rate study. He requested the District update the budget numbers for the 2025-2026 fiscal year to be a more current projection. He also asked for a list of capital improvement projects that the District is in need of so he can update money set aside for reserves along with the explanation for the need. The Rate Study Ad Hoc Committee will meet to get the budget and list of capital improvements prepared.

8. Discussion/Vote/Update Financial Policy.

Tiffany Matte updated the Financial Policy so that it could be included in the Well #8 and Pipeline Replacement Project application. There were updates to the list of bank accounts and the number of accounts the District has.

Motion: Move that we approve the Financial Policy for Budget Control, Financial Reports, Reserve Account Reporting, and Periodic Reviews, with the changes stated in the meeting.

Neyman/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

State Funded Grant Projects - Discussion began at 4:31pm.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

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Director Schoenberg announced the closed session at 4:33pm.

9. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

10. **CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Real Property Negotiators. Gov't Code §54956.8
Property: 256-070-54, 256-070-55, and 256-520-13
Agency Negotiators: Lisa Schoenberg, Brahma Neyman, Dee Jaspar.
Negotiating Parties: Jeff French, Emilie Wainright
Under Negotiation: Price and Terms of Payment

Returned from closed session at 4:55pm.

Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):

Director Schoenberg announced that in the closed session there was no action taken.

11. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote on Timeline and Budget.

There was no update on this item.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

Escrow is still open for both properties. Signatures are still needed from the property sellers.

c. Discussion/Vote on LAFCo Work.

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The 30 day waiting period has elapsed. LAFCo should be issuing certificates accepting the SOI modification and the MSR.

d. Discussion/Vote on the Memorandum of Understanding.

There was no update on this item.

e. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were given by Lake of the Woods:

5-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

There was no update on this item.

Well #4:

Results from September & October show that Iron is <100 ug/L still under the 300 ug/L max level, and Manganese is <20 ug/L still under the 50 ug/L max level.

Blending Station:

Samples for Nitrates were 3.01 for September and in October they were 3.21, Fluoride was 1.2 for both September & October.

Wells

- Wells from last month have dropped 2.5 to up 3 ft
- January 2023 are up 7.5 ft to 26.5 ft. and since
- January 2024 are down from 2 ft to 6.5 ft

f. Discussion/Vote on Claim #52 and Other Claims and Payouts.

Claim #52 - \$18,081.14

Director Fees - \$466.66.

Staff Recovery - \$76.23.

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Dee Jaspar & Associates Invoices for September 2025

Invoice #25-00917R, dated 09/30/2025, in the amount of \$7,858.25

Tom Dodson & Associates Invoice for September 2025

Invoice FP-081-8R, dated 09/30/2025, in the amount of \$9,680.00.

Motion: Move that we approve Claim #52 in the amount of \$18,081.14 with the invoices that Carlos stated in the meeting

Neyman/Garcia 4/0/1, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Abstain: Gipson.

Carlos will be adjusting the budget sheet with the new updated numbers approved by the State.

12. Discussion/Vote/Update on the FPPUD Meter Replacement Project and Emergency Well Supply Project.

a. Discussion/Vote on Claims and Payouts.

The final claim was approved by the State and should be sent out to the District soon.

13. Discussion/Vote/Update on Well #8 & Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

The 90% Plans for Well #8 will be ready to submit to Jesse Dhaliwal with the State as soon as they have undergone a final review.

b. Discussion/Vote on the Project Application.

Next week the State will be starting to review the Technical portion of the application. They are hoping to have that done by the beginning of December. Carlos will continue working on the TMF assessment package.

c. Discussion/Vote on Well #8 Property Acquisition.

New court dates have been scheduled. The October 9th case management hearing was moved to December 10th. The hearing regarding discovery was scheduled for last week, but was moved to October 30th.

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State Funded Grant Projects - Discussion concluded at 5:26pm.

14. Discussion/Vote on the Rate Study. (Moved per adjustment of the agenda.)

Motion: Move that we table #15, #16, and #20.

Neyman/Garcia 5/0/0. Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

15. Discussion/Vote on the Purchasing a Water Buffalo Trailer - Tabled.

16. Discussion/Vote on Purchasing an Office Sign - Tabled.

17. Discussion/Vote on Final Change to .Gov Emails.

This item will be carried over until the next meeting since the Board is not yet prepared.

18. Review and Approve Meeting Minutes for 10/16/2025 State Update Meeting.

Move that we approve the State Update Meeting Minutes for 10/16/2025, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

KellingNeyman 4/0/1, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Abstain: Gipson.

19. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

There was nothing new on this item.

20. Discussion/Vote on Destruction of Obsolete/Damaged Records.

There was nothing new on this item.

21. Discussion/Vote on Future Agenda Items.

Regular Meeting November 13, 2025.

Regular State Planning & Project Meeting November 20, 2025.

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22. Adjournment.

Motion: Move that we adjourn.

Neyman/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Adjourned: 5:33pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Brahma Neyman, Secretary

Seal