

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 829 0695 4859 Meeting Password: 430116
REGULAR MEETING MINUTES FOR THURSDAY, AUGUST 13, 2026, 4:00PM
Kelling/Gipson 3/0/1 - Director Gipson Abstain, Director Garcia Absent
Minutes Approved on September 10, 2026

1. Call to Order: 4:03pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

Director Neyman was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- One Member of the Public.

2. Discussion/Vote/Adjust Agenda if Necessary.

Motion: Move that when the attorney gets here that we put him into the Closed Session.

Schoenberg/Kelling 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

3. Public Comments - None.

4. Report of Officers:

President: Absent.

Vice-President: No report.

Secretary: No report.

Treasurer: Director Schoenberg reported she made transfers that she will discuss under the financial agenda item.

JPIA Representative: Absent.

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5. Board Member Initiatives - None.

6. Manager's Report.

General Manager (GM) Jonnie Allison reported that the new service line was installed by Lion's Daycare.

There is a small leak on Texas Trail that the crew will work on over the weekend.

GM Allison ordered some solar lights for the parking lot, the District yard, and tank sites.

a. Discussion/Vote on Preemployment Screening.

The GM Allison recommended the District conduct a seven year background check for prospective new employees. The cost should be under \$100 per report.

Motion: Move that we allow Jonnie to do background checks for new employees, going back seven years.

Kelling/Schoenberg 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

b. Administrative Assistant's Report.

Tiffany Matte informed the Board that she has been working on responses to several public records requests.

7. Standing Committee Reports.

Accounts Payable Committee.

Director Schoenberg and Director Kelling met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

This committee will meet with the State next Thursday.

Quarterly Financial Committee.

Directors Neyman and Schoenberg both stood in for this meeting and reviewed any changes with the Bookkeeper.

8. Ad Hoc Committee Reports.

Planning Project Committee.

This committee has not met.

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Easements and Deeds Committee.

This committee has not met.

Bond Book Committee.

This committee has not met.

Five Year Budget Committee.

This committee cancelled the last meeting but will reschedule another date.

Parcel B Project Committee.

This committee has not met.

Generator Asset Committee.

This committee has not met.

9. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that she is waiting for checks to arrive in the mail. 25 checks will be cut out of the Revenue/Operating Account for a total of \$43,259.23. The check detail was reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

Director Schoenberg reported she made the following transfers:

- \$5,000.00 and \$45,000.00 from the old Revenue/Operating Account into the General Fund to replace money borrowed from that account.
- \$35,000.00 from the old Revenue/Operating Account into the new Revenue/Operating Account to cover invoices.

Once all of the outstanding checks have cleared from the old Revenue/Operating Account, the District will need to close that account.

Motion: Move that after the three outstanding checks clear, we close the account.

Kelling/Schoenberg 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

Motion: Move that we pay our bills.

Kelling/Schoenberg 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

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Since the District removed the second meeting in the month, there will be bills that come in after the first meeting that may incur late fees. The Board gave permission for the Bookkeeper to cut checks for any regular invoices that come in, and then have the Directors sign and mail them.

Motion: Move that we give Deborah permission to cut checks for our normal vendors that come in after our first meeting so we can get them paid on time, then have them taken around for signatures.

Kelling/Schoenberg 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

State Funded Grant Projects - Discussion began at 4:34pm.

11. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

a. Discussion/Vote on Project Budget.

The State approved the budget adjustment request so Carlos Bravo will be submitting any invoices that were not previously included in a claim.

Lake of the Woods has legal invoices that they will be submitting in the next claim as well. Those total \$3,421.95.

Motion: Move that we allow Lake of the Woods to put in a claim for \$3,421.95 for MOU, design invoices, and legal costs, and give that to Carlos so that he can add it to our next claim.

Schoenberg/Kelling 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment.

The Certificate of Compliance for the Well #9 site was approved by the County. Dee Jaspar will now work on submitting an application for a certificate for the Bear Court property.

c. Discussion/Vote on the Memorandum of Understanding.

There was no update on this item.

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d. Discussion/Vote on Lake of the Woods Projects and Consolidation.

9.3-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

There was no update on this item.

Generator Grant

There was no update on this item.

Well #4:

No changes on manganese and iron.

Blending Station:

Samples for 7-07-2026 - Nitrates were 3.1, Fluoride was 1.1.

Wells:

- Wells from last month – average down -1 ft
- January 2024 average up 24 ft
- January 2025 average up 11 ft
- January 2026 average up 29 ft
- From this time last year they average up 26 ft

Average is for active wells only

e. Discussion/Vote on Claims and Payouts.

Claims will be submitted once a month on the second Thursday of the month.

12. Discussion/Vote/Update on FP/LOW Consolidation Construction Project.

a. Discussion/Vote on Engineering and Design.

The plans are at 90% and in the hands of GM Allison. He will send any comments for implementation before they are sent on to the State.

b. Discussion/Vote on the Project Application.

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Tom Dodson is working on the environmental portion of the application now.

c. Discussion/Vote on a Contract Between the FPPUD and Dee Jaspar & Associates.

This contract will be sent to the FPPUD attorney for review.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Neyman announced the closed session at 5:02pm.

- 10. CLOSED SESSION pursuant to Gov't Code §54957.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

Returned from closed session at 5:19pm.

Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):

Director Neyman announced that in the closed session there was no action taken.

- 11. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.** (Moved per adjustment of the agenda.)
- 12. Discussion/Vote/Update on FP/LOW Consolidation Construction Project.** (Moved per adjustment of the agenda.)
- 13. Discussion/Vote on Well #8 and Pipeline Replacement Project.**

a. Discussion/Vote on Engineering, Design, and Environmental.

Tom Dodson still needs to provide the environmental package for the project application.

b. Discussion/Vote on Project Funding Agreement.

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The District received the funding agreement for the project. The total grant amount was for \$23,545,844.00.

Motion: Move that we approve the State Water Resources Control Board Expedited Drinking Water Grant Agreement #D2602002, by and between Frazier Park Public Utility District (Recipient) and California State Water Resources Control Board (State Water Board), for the purpose of the Project #EDWG-1510007-003C, Well #8 and Pipeline Replacement Project.

Schoenberg/Kelling 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

c. Discussion/Vote on Well #8 Property Acquisition.

There was no update on this item.

State Funded Grant Projects - Discussion concluded at 5:38pm.

14. Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Engineering, and Project Bids.

Bids for this project were due August 12th. The District received one bid. It was from Superior Tank Company in the amount of \$509,000.00 for a bolted tank and \$699,000.00 for a welded tank. The District will move forward based on the engineer's and County's recommendations. The County is currently reviewing the bid proposal to ensure the contractor provided all the appropriate documents.

The County still has not received a reply from HUD as to whether or not they will issue a grant extension.

Oral Announcement Prior to Closed Session. Gov't Code §54957.7(a): A representative of the legislative body to orally announce the items to be discussed in closed session prior to any closed session meeting.

Director Neyman announced the closed session at 5:53pm.

15. CLOSED SESSION pursuant to Gov't Code §54957.
Public Employee Performance Evaluation Gov't. Code §54954.5(e).
Title: Administrative Assistant / Clerk of the Board
Title: Water Operator 2
Title: Billing Clerk

Returned from closed session at 6:31pm.

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Oral Announcement Following Closed Session. Gov't Code §54957.1(a): The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present thereon.

Actions in Closed Session pursuant to Gov't Code §54957.1(a), §54957.7(b):

Director Neyman announced that in the closed session there was no action taken.

16. Discussion/Vote on the Wage Table.

The Board reviewed the adjustments to the wage table as proposed by the General Manager.

Motion: Move that we accept the new wage table as written.

Schoenberg/Kelling 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

Motion: Move that we accept the promotion of Tiffany from Admin Assistant/Clerk of the Board to Administrative Manager, and increase the wage to \$32/hr.

Schoenberg/Kelling 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

Motion: Move that we raise the current Operator 2 to \$27/hr and that he stays in the same position.

Schoenberg/Kelling 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

Motion: Move that she will stay in the same position, Billing Clerk/Front Desk, but there will be a raise to the new wage of \$23/hr.

Schoenberg/Kelling 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

17. Review and Approve Meeting Minutes for 07/07/2026 AP Standing Committee, 07/09/2026 Regular Meeting, 07/14/2026 Special AP Standing Committee, 07/21/2026 AP Standing Committee, and 07/23/2026 Regular State Planning and Project Meeting.

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Move that we approve Meeting Minutes for 07/07/2026 AP Standing Committee, 07/09/2026 Regular Meeting, 07/14/2026 Special AP Standing Committee, 07/21/2026 AP Standing Committee, and 07/23/2026 Regular State Planning and Project Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Kelling/Schoenberg 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

18. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

There was no discussion on this item.

19. Discussion/Vote on Future Agenda Items.

Regular Meeting September 10, 2026.

20. Adjournment.

Motion: Move that we adjourn.

Kelling/Schoenberg 3/0/0, Motion Passed.

Aye: Kelling, Neyman, and Schoenberg.

Absent: Garcia and Gipson.

Meeting Adjourned: 6:42pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

Seal