

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 811 6474 0419 Meeting Password: 852628
REGULAR MEETING MINUTES FOR THURSDAY, JANUARY 22, 2026, 4:00PM
Additional Teleconference Location: 820 Elm Trail, Frazier Park, CA 93225
Kelling/Garcia 5/0/0
Minutes Approved on February 12, 2026

1. Call to Order: 4:02pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Kelling, Neyman, and Schoenberg.

Teleconference: Gipson.

Director Garcia was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier and Joan Kotnik.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- Dee Jaspar & Associates (DJA) - Dee Jaspar.
- Young Wooldridge (YW) - Alan Doud.
- One member of the public.

2. Discuss/Vote/Adjust Agenda if Necessary.

Motion: Move that we remove #14 through #17 from the agenda, until Jonnie puts them back on the agenda.

Kelling/Neyman 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

3. Public Comments.

4. Manager's Report.

General Manager (GM) Jonnie Allison reported that the crew has been repairing roads the best they can using sand from the side of the main road.

a. Administrative Assistant's Report.

Tiffany Matte reported that on Tuesday Dee Jaspar, Tom Dodson, Jonnie Allison, and she will be meeting with Kern County to discuss the grant project for replacement of the Parcel B Water Tank.

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5. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Schoenberg met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item. Deborah was also able to provide the 1099s at that time.

State Update Meeting Committee.

Directors Neyman and Schoenberg attended the State Update Meeting. The items discussed will be addressed under their corresponding agenda items.

6. Ad Hoc Committee Reports:

Planning Project Committee.

This committee has not met.

Easements and Deeds Committee.

This committee has not met.

Rate Study Committee.

This committee met and will give an update under the corresponding agenda item.

Bond Book Committee.

This committee has not met officially, but they did briefly review the loan statement sent by the USDA and matched it to the totals on the spreadsheet.

Employee Handbook Committee.

This committee has not met but the attorney expects the handbook to be ready by the end of next week.

Five Year Budget Committee.

This committee has not met.

7. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that one check was cut out of the FP/LOW Planning Account in the amount of \$510.00 for an invoice paid to Tom Dodson & Associates.

11 checks were cut out of the Revenue/Operating Account for a total of \$28,650.30.

The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00.

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Motion: Move that we pay our bills.

Schoenberg/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Director Schoenberg reported she made three transfers:

- Three transfers in the amount of \$300.00 each from the Customer Assistance Grant Account into the Revenue/Operating Account for customer grants.
- \$510.00 from the Revenue/Operating Account into the FP/LOW Planning Account to pay an invoice to Tom Dodson & Associates.

- 8. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled.**
Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199

State Funded Grant Projects - Discussion began at 4:15pm.

- 9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.**

a. Discussion/Vote on Timeline and Budget.

The project closing date is June 2026.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

The Certificate of Compliance application has been submitted but it hasn't been recorded yet. Dee Jaspar will work with Jeff French to move forward on the lot line adjustment.

c. Discussion/Vote on the Memorandum of Understanding.

There was no update on this item.

d. Discussion/Vote on Lake of the Woods Projects and Consolidation.

The following updates were given by Lake of the Woods:

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5-million-dollar grant - Water Main Replacement Project - South Tank & Line Replacement & SCADA Grant Phase 3:

The 90% specifications and contracts were uploaded to FAAST.

Well #4:

There was nothing new on this item.

Blending Station:

Samples for Nitrates were 2.3, Fluoride was 1.1 for January.

Wells:

There was nothing new on this item.

LOW's attorney is still working on redrafting their MOU.

e. Discussion/Vote on Claim #55 and Other Claims and Payouts.

DJA Invoice #25-01218R will be adjusted to remove one charge.

Claim #55 - \$5,801.99

Director Fees - \$500.00.

Staff Recovery - \$90.09.

Dee Jaspar & Associates Invoices for December 2025

Invoice #25-01217, dated 12/31/2025, in the amount of \$1,368.00

Invoice #25-01218R, dated 12/31/2025, in the amount of \$3,333.90

Tom Dodson & Associates Invoices for January 2026

Invoice #FP-081-10, dated 01/15/2026, in the amount of \$510.00

Motion: Move that we approve Claim #55 in the amount of \$5,801.99 with the correction of invoice 25-01218R taking off that one item of \$228.00.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

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10. Discussion/Vote/Update on Well #8 & Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

Dee Jaspar has contacted the State to find out the status of their review of the plans for Well #8.

b. Discussion/Vote on the Project Application.

Carlos Bravo has uploaded the Fiscal Taxpayer ID form to the project application. The TMF Assessment forms have also been submitted.

c. Discussion/Vote on Well #8 Property Acquisition.

The District is waiting for the next settlement hearing scheduled for March 6.

State Funded Grant Projects - Discussion concluded at 4:28pm.

11. Discussion/Vote on the Rate Study.

a. Discussion/Vote on the Rate Study Report.

Jeffrey Pontius from Self-Help Enterprises emailed the ad hoc committee to ask for some additional information. They met, got the information together, and sent the answers. Jeffrey provided a draft of the report which the Board reviewed. They provided changes to be sent for correction in the report. The attorney was also provided a copy for his review and comment. The updated report should be ready for approval at the next regular meeting.

b. Discussion/Vote on the Date for the Public Hearing.

Discussion will take place at the next meeting.

12. Discussion/Vote on the Employee Handbook.

The Employee Handbook should be ready for review by the end of next week.

13. Discussion/Vote on Ending the Moratorium on New Water Connections.

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GM Allison suggested removing the moratorium on all new connections, and going back to the practice of judging each application on a case by case basis.

Motion: Move that we remove the “moratorium” on new water connections, and that we deal with each new water connection on a case by case basis as we have done in the past.

Neyman/Schoenberg 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

14. **Discussion/Vote on Adjusting the Water Conservation Level** - Removed from the Agenda.
15. **Discussion/Review of County Help with Dirt for Road Repair** - Removed from the Agenda.
16. **Discussion/Vote on the Purchasing a Water Buffalo Trailer** - Removed from the Agenda.
17. **Discussion/Vote on Purchasing an Office Sign** - Removed from the Agenda.
18. **Review and Approve Meeting Minutes for 01/15/2026 State Update Meeting.**

Move that we approve the State Update Standing Committee Meeting Minutes for 01/15/2026, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Kelling/Neyman 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

19. **Discussion/Vote on Reforming the AP Standing Committee.**

Motion: Move we change the AP Standing Committee by removing myself and putting the Treasurer, Director Schoenberg, on the new committee.

Neyman/Gipson 3/0/2, Motion Passed.

Aye: Garcia, Gipson, Neyman.

Abstain: Kelling and Schoenberg.

20. **Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.**

There was no discussion on this item.

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21. Discussion/Vote on Future Agenda Items.

Regular Meeting February 12, 2026.

Regular State Planning & Project Meeting February 26, 2026.

22. Adjournment.

Motion: Move that we adjourn.

Neyman/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

Meeting Adjourned: 5:21pm.

At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

Seal