

FRAZIER PARK PUBLIC UTILITY DISTRICT
Meeting Located at 4020 Park Drive, Frazier Park, CA. 93225
Teleconference Option Via: Zoom.com - Phone in +1 (408) 638-0968
Meeting ID: 871 1179 2165 Meeting Password: 863228
REGULAR MEETING MINUTES FOR THURSDAY, JULY 23, 2026, 4:00PM
Kelling/Schoenberg 3/0/0 - Directors Garcia and Gipson Absent
Minutes Approved on August 13, 2026

1. Call to Order: 4:04pm.

a. Pledge to the Flag.

b. Roll Call of Directors.

Present: Garcia, Gipson, Kelling, Neyman, and Schoenberg.
Director Neyman was present as the chairperson.

Also Present:

- Frazier Park Public Utility District (FPPUD) - Jonnie Allison, Deborah Angel, and Tiffany Matte.
- Lake of the Woods MWC (LOW) - Mary Dreier and Joan Kotnik.
- Dee Jaspar & Associates (DJA) - Dee Jaspar and Curtis Skaggs.
- Self-Help Enterprises (SHE) - Carlos Bravo.
- One member of the public.

2. Discuss/Vote/Adjust Agenda if Necessary.

Motion: Move that we table #8, the Closed Session, until next meeting.
Kelling/Gipson 5/0/0, Motion Passed.
Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

3. Public Comments - None.

4. Manager's Report.

General Manager (GM) Jonnie Allison reported he put an ad in the newspaper to hire two new people for the field. One of the crew left last week, and the Lead Operator has put in his notice.

Mountain Memories was not able to get carnival rides for Fiesta Days this year, but will instead provide bounce houses and large water slides. They asked if the District would be willing to donate the water for the event. They expect to need about 1000 gallons of water over the weekend. The Board agreed, wanting to support the community event. GM Allison was contacted by a company called Doppler, who provides answering service solutions. Since The Board has not been content with the current provider, GM Allison will get more information on their costs and services.

a. Discussion/Vote on Will Serve Application.

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This property in this application is in the Parcel B zone, on the end of four vacant lots. The property owners want a 1" meter for a hose bib. They have no construction plans at this time. GM Allison recommends the Board approve the application, but with a change to the APN so that the lot closest to the water main will have the meter.

Motion: Move that we approve this will serve, with the amended lot location.

Schoenberg/Gipson 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

b. Administrative Assistant's Report.

Tiffany Matte informed the Board she made updates to the website which included adding the Well #8 and Pipeline Replacement Project to the list of projects.

5. Standing Committee Reports:

Accounts Payable Committee.

Directors Kelling and Schoenberg met with the Bookkeeper and reviewed the checks that will be paid under the financial information agenda item.

State Update Meeting Committee.

Directors Neyman and Schoenberg attended the State Update Meeting. Further updates will be given under the agenda items.

Quarterly Financial Committee.

This meeting will be moved to the first Tuesday in August.

6. Ad Hoc Committee Reports:

Planning Project Committee.

This committee has not met.

Easements and Deeds Committee.

This committee has not met.

Bond Book Committee.

This committee has not met.

Five Year Budget Committee.

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This committee met and finished the income portion of the budget. They will meet again next week.

Parcel B Project Committee.

Directors Kelling and Neyman met with FPPUD staff, the County, and the engineer to go over the project. Further updates will be given under the agenda item.

7. Discussion/Vote on Accounts Payable and Financial Information.

Deborah Angel reported that one check was cut out of the FP/LOW Planning Account in the amount of \$18,985.00 payable to Tom Dodson.

12 checks were cut out of the Revenue/Operating Account for a total of \$24,267.09.

The checks and check detail were reviewed by the Board for accuracy. Deborah reviewed the items over \$3,000.00. One check was voided and reissued due to changes to the invoice.

Director Schoenberg reported she made the following transfers:

- \$2,022.52 from the USDA Replacement Account into the Revenue/Operating Account for an invoice from Dee Jaspar & Associates for Parcel B.
- \$18,985.00 from the Revenue/Operating Account into the FP/LOW Planning Account for an invoice from Tom Dodson & Associates on Planning Claim #61.

All of the transfers were changed over to come from the new Revenue/Operating Account.

The AP Committee wants to create an ad hoc to break out the generators into the appropriate asset sites.

Motion: Move that we pay our bills.

Kelling/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

State Funded Grant Projects - Discussion began at 4:25pm.

8. CLOSED SESSION pursuant to Gov't Code §54957 - Tabled. until the attorney is present.

**Conference with Legal Counsel - Existing Litigation. Gov't. Code §54956.9(d)(1).
Frazier Park Public Utility District v. C&C Elite Properties LLC, et al.
Kern County Superior Court, Case No. BCV-24-100199**

9. Discussion/Vote/Update on FP/LOW Consolidation Planning Project.

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a. Discussion/Vote on Budget Adjustment.

The previous budget adjustment was corrected as Jonathan Miras requested. It has been sent to the State disbursement department for approval.

b. Discussion/Vote on the Acquisition and Development of the Well #9 and Additional Booster and Tank Site Properties: Certificate of Compliance/Lot Line Adjustment; and Purchase and Sales Agreement.

The Certificate of Compliance is still waiting for County approval.

c. Discussion/Vote on the Memorandum of Understanding.

The Memorandum of Understanding is being drafted by the FPPUD attorney.

d. Discussion/Vote on Lake of the Woods Projects and Consolidation.

Lake of the Woods had nothing new to report.

e. Discussion/Vote on Claim #61 and Other Claims and Payouts.

Claim #61 - \$54,232.54

Director Fees - \$550.00

Staff Recovery - \$56.54

Dee Jaspar & Associates Invoice for June 2026

Invoice #26-00623, dated 06/30/2026, in the amount of \$29,586.00

Tom Dodson & Associates Invoice for October 2025 - July 2026

Invoice #FP-081-15, dated 07/15/2026, in the amount of \$18,985.00

Invoice #FP-081-8R, dated 10/16/2025, in the amount of \$805.00

Invoice #FP-081-12, dated 04/14/2026, in the amount of \$4,250.00

Motion: Move that we approve Claim #61 with the invoices that Carlos stated in the amount of \$54,232.54.

Kelling/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

f. Discussion/Vote on Removing Second Meeting of the Month.

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Since the planning portion of the regional project has come to an end, there will no longer be project deliverables to work on, and the meeting costs will not be reimbursed from the grant. The second meeting can be brought back when the construction grant is in place.

Motion: Move that we remove the second meeting, held on the fourth Thursday of the month from our calendar, until such time as needed.

Kelling/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

10. Discussion/Vote/Update on FP/LOW Consolidation Construction Project.

a. Discussion/Vote on Engineering and Design.

DJA has prepared the plans to 95%. The work will be wrapped up by the end of the month.

b. Discussion/Vote on the Project Application.

Carlos Bravo is continuing to gather documents for the application. He will need a copy of the original draft of the MOU. The group worked out some rough dates for project deliverables that will be included in the application. These dates will be changed at a later date.

c. Discussion/Vote on a Contract Between the FPPUD and Dee Jaspar & Associates.

DJA is working on the contract for the construction phase of the project. He should have it done in the next couple of weeks.

11. Discussion/Vote/Update on Well #8 & Pipeline Replacement Project.

a. Discussion/Vote on Engineering and Design.

The engineering and design is complete.

b. Discussion/Vote on Environmental Work.

Tom Dodson has finished the environmental report as well as the Notice of Intent to Adopt a Mitigated Negative Declaration.

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These documents will need to be filed with the State Clearinghouse in a format that is compliant with the Web Content Accessibility Guidelines. TDA has sent those documents out to be remediated to that standard. Those documents have also been posted on the District's website.

Tiffany noted the project name on the environmental documents have the word "new" in the title. Carlos Bravo will contact Jonathan to make sure there will not be an issue if the project application name does not match the name of the environmental documents.

c. Discussion/Vote on the Project Application.

Director Garcia signed the updated Self-Certification Form at this meeting that will be uploaded to the application.

d. Discussion/Vote on Well #8 Property Acquisition.

There was no update on this item.

12. Discussion/Vote on the Parcel B Water Tank Replacement Project: Timeline, Budget, Environmental, and Engineering.

The ad hoc committee met with the State. There were small changes to the plans and specifications and one change to Exhibit H of the funding agreement. The project went out to bid on June 22nd. The bids are due on August 12th. Invoices need to be submitted by the end of August, and it does not seem like the District will be able to meet that deadline. James Golden with Kern County has requested a one year project extension from HUD.

There were two pre-bid job walks. Three contractors attended the first meeting and one attended the second.

a. Discussion/Vote/Approve the Contract with Dee Jaspar & Associates.

The FPPUD's attorney reviewed the contract and has no corrections.

Motion: Move that we accept Dee's contract for \$87,675.00 for the Parcel B Water Tank Replacement.

Kelling/Garcia 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

13. Review and Approve Meeting Minutes for 07/16/2026 State Update Meeting.

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Move that we approve the Minutes for the 07/16/2026 State Update Meeting, with any of the amendments that were sent to Tiffany previous to and after this meeting, as well as any additional amendments for typos or other errors that we may not have caught or that may need to be corrected.

Kelling/Garcia 4/0/1, Motion Passed.

Aye: Garcia, Kelling, Neyman, and Schoenberg.

Abstain: Gipson.

14. Discussion/Vote on Forming and/or Dissolving Ad Hoc Committees.

The Board discussed the need for an ad hoc committee to break out the generators and expenses to the asset line item in the District's financials. Directors Garcia and Kelling volunteered for this work.

Motion: Move to form an ad hoc committee to clear up the Construction in Progress with the generators. The ad hoc will be the Generator Asset Ad Hoc Committee.

Kelling/Gipson 3/0/2, Motion Passed.

Aye: Gipson, Neyman, and Schoenberg.

Abstain: Garcia and Kelling.

15. Discussion/Vote on Destruction of Obsolete/Damaged Records.

Two forms were given to the Board for approval for obsolete records that were digitized.

Motion: Move that we approve the authorization to destroy obsolete records dated 07/23/2026.

Gipson/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

16. Discussion/Vote on Future Agenda Items.

Regular Meeting August 13, 2026.

17. Adjournment.

Motion: Move that we adjourn.

Gipson/Kelling 5/0/0, Motion Passed.

Aye: Garcia, Gipson, Kelling, Neyman, and Schoenberg.

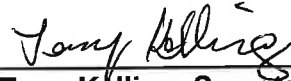
Meeting Adjourned: 6:02pm.

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At every regular meeting, the legislative body shall provide the public with an opportunity to directly address the body on any item of interest to the public before or during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body. (Brown Act Code Sec 54954.3(a)).



Tiffany Matte, Clerk of the Board



Attest: Terry Kelling, Secretary

Seal